



Burwell House Information Booklet



"The best visit we've ever had"

Cambridgeshire youth group participant.

Burwell House is a residential centre owned by Cambridgeshire County Council. For 50 years, we have provided a wonderful venue for youth courses - offering sole use of our 18th Century house and 3 acre garden, fantastic fully catered service and very competitive pricing.

Most groups who use our service do so whilst pursuing their own activities, but for groups who want to, we have a small range of led team building options that we can sometimes offer.

We are always happy for potential customers to come and look round to discuss the individual requirements they might have.

The House and Grounds

Downstairs, the house has a number of different sized rooms suitable as meeting rooms, rehearsal space or other activity space. The house is wifi enabled and there is also a fully equipped TV studio and a craft studio



Upstairs the 11 bedrooms, each with close access to toilet and shower room facilities, provide 60 beds in total ranging from small 1 - 2 bedded rooms to larger dormitory style rooms.

The 3 acres of landscaped gardens which surround the house are used and enjoyed extensively by all our visitors.

Staffing

A member of our teaching team will be on hand during your visit to assist with the smooth running of your course, either on site or on an on-call basis. Sometimes they may be able to offer activity input if required. Our kitchen and domestic team will keep you well fed and watered throughout your stay. Visiting leaders are responsible for the students during a visit, including any first aid requirements. Overnight, leaders are left with a list of Centre staff who can be contacted quickly in an emergency.

Activities

We have a range of activities suitable for youth groups. These include teamwork & problem solving, way-finding, art & craft and work in our TV studio. Sessions can be self-led, or for an additional cost, led by one of our teaching team. Many visiting groups spend their time doing their own projects during their time here and there are a large number of local attractions which may be suitable, such as nearby outdoor activity centres, cinema and sports facilities.



Food

Groups are normally provided with continental breakfast and two cooked meals a day, as well as refreshments mid morning & afternoon. Most special diets can be catered for given sufficient notice.

Course prices

The price below is for a weekend booking, from Friday 5:00 pm to Sunday 5:00 pm, though we can be very flexible with times and prices if your requirements are outside this. Free places for youth leaders are given at a 1:12 ratio (or part of), with extra leaders paying the same price as a course participant.

| Weekend Youth Courses - price per weekend (September 2016 – August 2017) | | | | | | | | | | | |
|---|----------------------|-----------|----------------------|-----------|----------------------|-----------|----------------------|-----------|----------------------|-----------|----------------------|
| Prices are made up of a VATable and a non VATable element, and include £7 per head VAT | | | | | | | | | | | |
| | Price per head | | Price per head | | Price per head | | Price per head | | Price per head | | Price per head |
| 20 | 112 | 26 | 100 | 32 | 91 | 38 | 84 | 44 | 82 | 50 | 82 |
| 21 | 110 | 27 | 98.50 | 33 | 89.50 | 39 | 83 | 45 | 82 | 51 | 82 |
| 22 | 108 | 28 | 97 | 34 | 88 | 40 | 82 | 46 | 82 | 52 | 82 |
| 23 | 106 | 29 | 95.50 | 35 | 87 | 41 | 82 | 47 | 82 | 53 | 82 |
| 24 | 104 | 30 | 94 | 36 | 86 | 42 | 82 | 48 | 82 | 54 | 82 |
| 25 | 102 | 31 | 92.50 | 37 | 85 | 43 | 82 | 49 | 82 | 55 | 82 |

"Staff were friendly & extremely helpful, but also gave our party the freedom & space to work"

Youth leader comment

Bookings policy

For bookings, or to make further enquiries, please contact us on the number below. Once a booking is made, we will send out a booking form, which needs returning with a non-returnable £150 deposit to secure your booking.

Approximately 16 weeks prior to your course, a member of Burwell House staff will contact you to make arrangements for your stay. This will include requesting an update on your numbers - at this stage an invoice for 20% of the anticipated total cost will be issued.

A cancellation made between sixteen weeks and eight weeks before the course dates will incur a cancellation fee based on 20% of projected course income.

A cancellation between 8 weeks and 4 weeks of the course dates will incur a cancellation fee based on 75% of the projected course income.

A cancellation made within 4 weeks of the planned course date will incur the full projected charge.

The final invoice will be issued after the course.

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